**1.Employment Visa – Expatriate (Government Official) Visa: R4A 公务护照长期工作签**

**R4A: Employment Visa – Expatriate (Government Official) is issued to expatriates who wish to obtain employment with Government as Government Official in Nigeria**

签发给希望在尼日利亚获得政府工作的外籍人士的签证

**Eligibility：**

Expatriates wishing to work as Government Officials in Nigeria

希望在尼日利亚获得政府工作的外籍人士

**Requirements:**

* **Original Passport护照**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement

Non-Chinese passport holder must provide Resident Permit with a minimum of 3 months validity.

护照有效期至少为6个月，并有至少2张空白护照页供签注。非中国护照持有人须提供有效期至少为3个月的居留许可。

* **Note Verbal 照会**
* **Invitation letter 邀请函**

An Original invitation letter from Nigeria. This must be addressed to the Nigeria Embassy Beijing. It must be on letter headed paper signed the full name and dated by a senior member of staff at the company. The statement“accepting full immigration responsibilities” must be included. Applicant's name and passport number must be stated.

来自尼日利亚的邀请函原件, 致尼日利亚驻华使馆北京。邀请函需要用相应机构或公司的抬头纸出具，注有邀请人全名和日期并签名，申请者的姓名和护照号码，必须注明邀请者或邀请公司“接受申请者的全部移民责任”。

* **Certificate of incorporation/ Business Permit公司营业执照/经营许可证**

Certificate of incorporation or Business Permit of the inviting company in Nigeria

尼日利亚邀请方的公司营业执照或经营许可证

* **Inviter’s passport copy邀请人护照**

Photocopy of Inviter's International Passport Data page (6 months validity) or CERPAC card (3months validity) (if inviter is non-Nigerian)

邀请人护照复印件,至少6个月有效期（如果邀请人不是尼日利亚籍，还需提供尼日利亚绿卡，至少3个月有效期）

* **Employment letter聘任书**

Letter of Offer of Appointment specifying designation and duties of employee/applicant

聘任书,用于说明受雇人或申请者的任命和职责

* **Expatriate quota外籍劳务配额**

Original and certified true copy of Approved Expatriate Quota from Immigration Services

获批外籍劳务配额正本及经核证无误的副本

* **Acceptance letter接收函**

Acceptance of Appointment

受聘者接收函

* **CV简历**
* **Embassy Admin Fee使馆行政费**
* **Passport Photo近照**

Four (4) recent passport sized (35x40mm) photographs 两寸白底近照4张

* **Online Payment网上付款单**

A copy of the Acknowledgment slip must be – Printed from [**https://portal.immigration.gov.ng/**](https://portal.immigration.gov.ng/)

请在<https://portal.immigration.gov.ng/>打印付款凭证

* **Application form网上申请表格**

Complete the visa application form online at [**visa.immigration.gov.ng**](https://visa.immigration.gov.ng/). Once completed, must be printed out, signed, and dated by the applicant.

请在visa.immigration.gov.ng网站上填写签证申请表格，完成后打印出来，申请人签名并注明日期。

* **Return Ticket往返机票预订单**
* **Evidence of sufficient fund资金证明**

Original evidence of sufficient fund of applicant, with bank's stamp

申请者本人近3个月的银行对账单原件，加盖银行公章，必须提交拥有足够资金的证明

* **Evidence of Hotel Reservation/host address in Nigeria尼日利亚酒店预订单/住宿地址**
* **STR formal application form正式长期工作申请表**

Formal Application for STR form IMM22.

For downloading the form please visit [www.oisservices.com](http://www.oisservices.com)

长期工作签证正式申请表IMM22表格。 下载网址：[www.oisservices.com](http://www.oisservices.com)

* **Professional Certificate /Academic Certificate notarization职业证书/学历证书公证书**

Original of Professional Certificate /Academic Certificate (original to be sighted and returned) notarised by the Chinese Government and Nigeria Embassy or Consulate.

经过双认证的职业证书/学历证书公证书

* **Health Certificate notarization健康证公证书**

Original of Health Certificate (original to be sighted and returned) notarised by the Chinese Government and Nigeria Embassy or Consulate.

经过双认证的健康证公证书